



Riverside

EDUCARE

Transition Policy

Rationale:

It is vital that children are exposed to positive learning experiences in an environment where they feel safe and comfortable. As relationships are at the heart of our practice, it is vital that all children and whānau develop safe and secure relationships with at least one teacher in their new environment. Effective and consistent transition procedures will ensure this.

Te Whāriki:

Mana whenua - Tamariki and their whānau experience an environment where they feel comfortable with the routines, customs and regular events.

Procedure:

- Office administrators, centre manager and Head teachers will monitor the ages of children and be aware of who needs to transition between rooms.
- Parents will be notified of upcoming movements to the next room well in advance (We have developed a 4 week and 6-week guideline for transitioning between rooms). The primary caregiver or Key teacher for the transitioning child will introduce themselves to the parents and will welcome and show the parents around the child's new room.
- As a guideline, children transition from the Weka room to Kea room around 18 months old, from the Kea to Kahu room around 3 years old and to school around 5 years old. These are a guideline only as transitions will depend on the child's readiness as well as spaces available.
- Discussions with parents and head teachers on the child's readiness, plus availability of space will result in a date for transition being agreed upon.
- Children will have regular settling visits in their new environment during the transition process.
- We value parent's knowledge of their child and encourage them to share it with our teachers to help the transition process.
- Parents should allow time for themselves and their children to settle into the new environment. Each individual child and parents settle at their own pace. This settling process could take up to 6 weeks...

Date Reviewed: July 2022